



## **Students and Staff With Symptoms of COVID-19 or Who Have Been Exposed to COVID-19**

### **Students and Staff with Symptoms of COVID-19 (See Appendix A)**

- Symptoms of COVID-19 include the following. These symptoms should be new or different/worse than baseline for any existing chronic illness.

Any one of the following:

- Cough
- Shortness of breath
- Difficulty breathing
- New loss of smell
- New loss of taste

OR

Two or more of the following:

- Subjective fever (felt feverish) or measured temperature of 100.4 degrees Fahrenheit or higher
  - Chills or rigors (shaking or exaggerated shivering)
  - Muscle aches without another explanation
  - Headache
  - Sore throat
  - Nausea or vomiting
  - Diarrhea
  - Fatigue
  - Congestion or runny nose
- A student or staff person who exhibits COVID-19 symptoms as defined above should not go to school or any school activity. If at school or any school activity, they should be sent home. These individuals should be evaluated by a healthcare provider and tested for COVID-19 with a diagnostic test.

- If at school or any school activity, the student/staff person should wear a face covering and wait in an isolation area away from other staff and students until they leave the school building.

### **Confirmed and Probable Cases of COVID-19**

- A person who has tested positive for COVID-19 is a confirmed case of COVID-19 if the positive test was a polymerase chain reaction (PCR) test and a probable case of COVID-19 if the positive test was an antigen test. A person with symptoms (previously described) and who has had close contact with a person who has tested positive for COVID-19 (PCR test or antigen test) is considered a probable case of COVID-19.
- School administration must report any student or staff person with confirmed or probable COVID-19 to the Macomb County Health Department (see Return to School Toolkit, Appendix C, COVID-19 Report Form).
- School administration must notify school staff and student families on the school's website when a student or staff person with confirmed or probable COVID-19 has been identified in a school maintaining the confidentiality of the student or staff person as required by state and federal laws. School administration may also choose to provide written notification to school staff and student families.

### **Returning to School or Work**

- Students and staff with symptoms who test positive for COVID-19 or who are a probable case of COVID-19 may return to school/work if:
  - At least 5 days have passed since symptom onset and
  - At least 24 hours have passed since resolution of fever without the use of fever-reducing medications and
  - Other symptoms have improved
- Students and staff who never had symptoms but who test positive for COVID-19 may return to school/work if at least 5 days have passed since the date of their first positive COVID-19 test (provided no symptoms appeared during the 5-day period).
- Day zero (0) is the day of symptom onset or the day the positive test specimen was collected (if there were no symptoms). The isolation period ends at midnight on the last day of the isolation period. The last day of isolation is usually day 5 but may be a later day if symptoms have not improved or fever has not resolved for at least 24 hours without the use of fever-reducing medication.

- Students and staff with symptoms (previously described) who test negative for COVID-19 (with a PCR test) and who have had no close contact with a person who has tested positive for COVID-19 may return to school/work 24 hours after resolution of fever and improvement of symptoms.
- Students and staff with symptoms (previously described) who were not tested for COVID-19 and who have had no close contact with a person who has tested positive for COVID-19 may return to school/work 24 hours after resolution of fever and improvement of symptoms if they present a note from a healthcare provider that provides an alternative explanation for the symptoms. If a healthcare provider note is not available, the student or staff person may return to school/work if:
  - At least 5 days have passed since symptom onset and
  - At least 24 hours have passed since resolution of fever without the use of fever-reducing medications and
  - Other symptoms have improved

### **Students and Staff Exposed to COVID-19**

- The Macomb County Health Department will work with the school to identify close contacts of persons with confirmed or probable COVID-19 (see Return to School Toolkit, Appendix C, Case Report and Contact Tracing Form).
- A close contact is someone who has been within 6 feet of a person with confirmed or probable COVID-19 for a cumulative total of 15 minutes or more over a 24-hour period starting from 2 days before illness onset (or, for asymptomatic persons, 2 days prior to test specimen collection). The determination of close contact should be made irrespective of the use of face coverings.

### **Students and Staff Exposed to COVID-19 in the Community or at Home**

- Students and staff exposed to COVID-19 in the community or at home must follow standard quarantine procedures and remain quarantined at home for 5 days after last contact with a person with confirmed or probable COVID-19. Day zero (0) is the day of last contact and the quarantine period ends at midnight on day 5.
- The quarantine period for household contacts is 5 days after the date the person with confirmed or probable COVID-19 completes the isolation period if ongoing close household contact cannot be avoided. If ongoing close household contact can be avoided, the quarantine period is 5 days after the date close household contact ended.



- Testing on day 5 and wearing a mask around others for an additional 5 days (after completion of the 5-day quarantine period) are recommended.
- Quarantine is not necessary for the following persons:
  - Students or staff who have tested positive for COVID-19 in the past 3 months.
  - Students and staff who have completed a primary COVID-19 vaccination series plus a booster dose. Testing on day 5 and wearing a mask around others for 10 days are recommended.
  - Students and staff who have completed a primary COVID-19 vaccination series but are not yet eligible for a booster dose (i.e., less than 16 years of age or less than 6 months since the second primary dose of the Pfizer-BioNTech or Moderna vaccine or less than 2 months since a single primary dose of the Janssen vaccine). Testing on day 5 and wearing a mask around others for 10 days are recommended.
  - Students or staff persons who are contacts of a contact.
- Students or staff who are close contacts and who test positive for COVID-19 must be reported to the Macomb County Health Department and managed as previously outlined.

### **Students and Staff Exposed to COVID-19 in a School Setting**

Students and staff exposed to COVID-19 in a school setting must be managed using the modified quarantine procedure outlined in Appendix B.

**Macomb County Health Department (MCHD)**  
**Students and Staff with Symptoms of COVID-19**

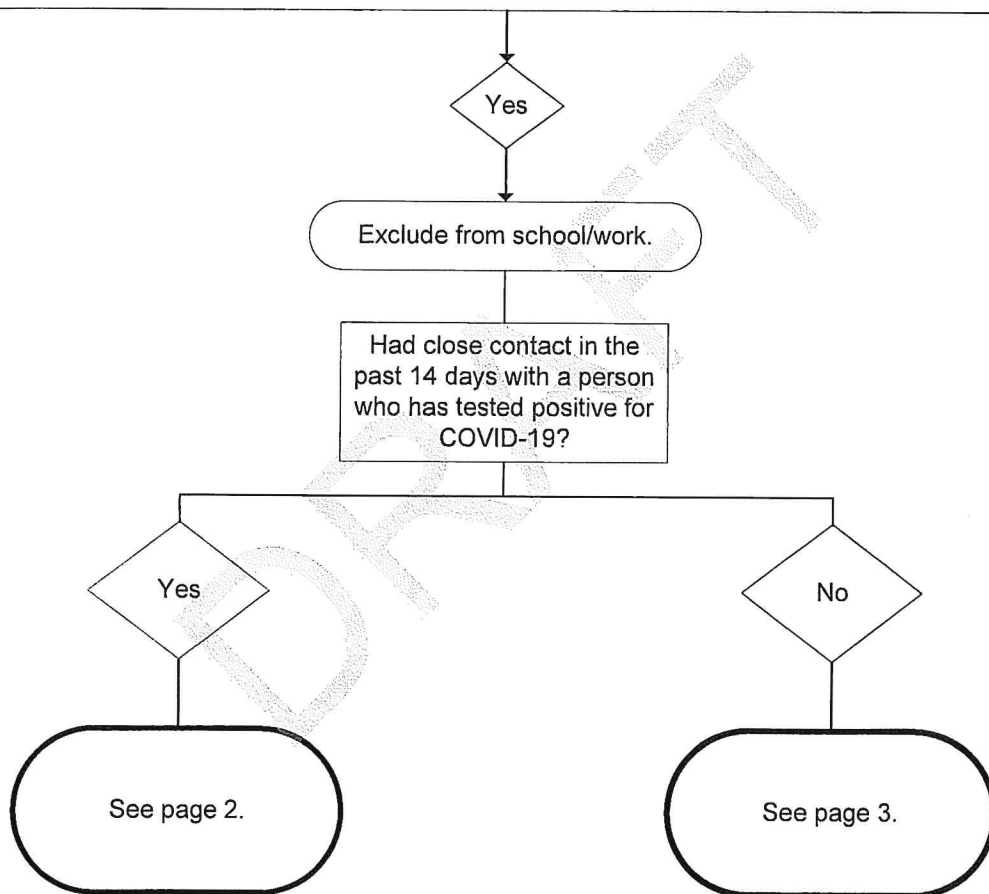
Student/Staff person has any of the following symptoms (new/different/worse than baseline for any chronic illness):

One of the following:

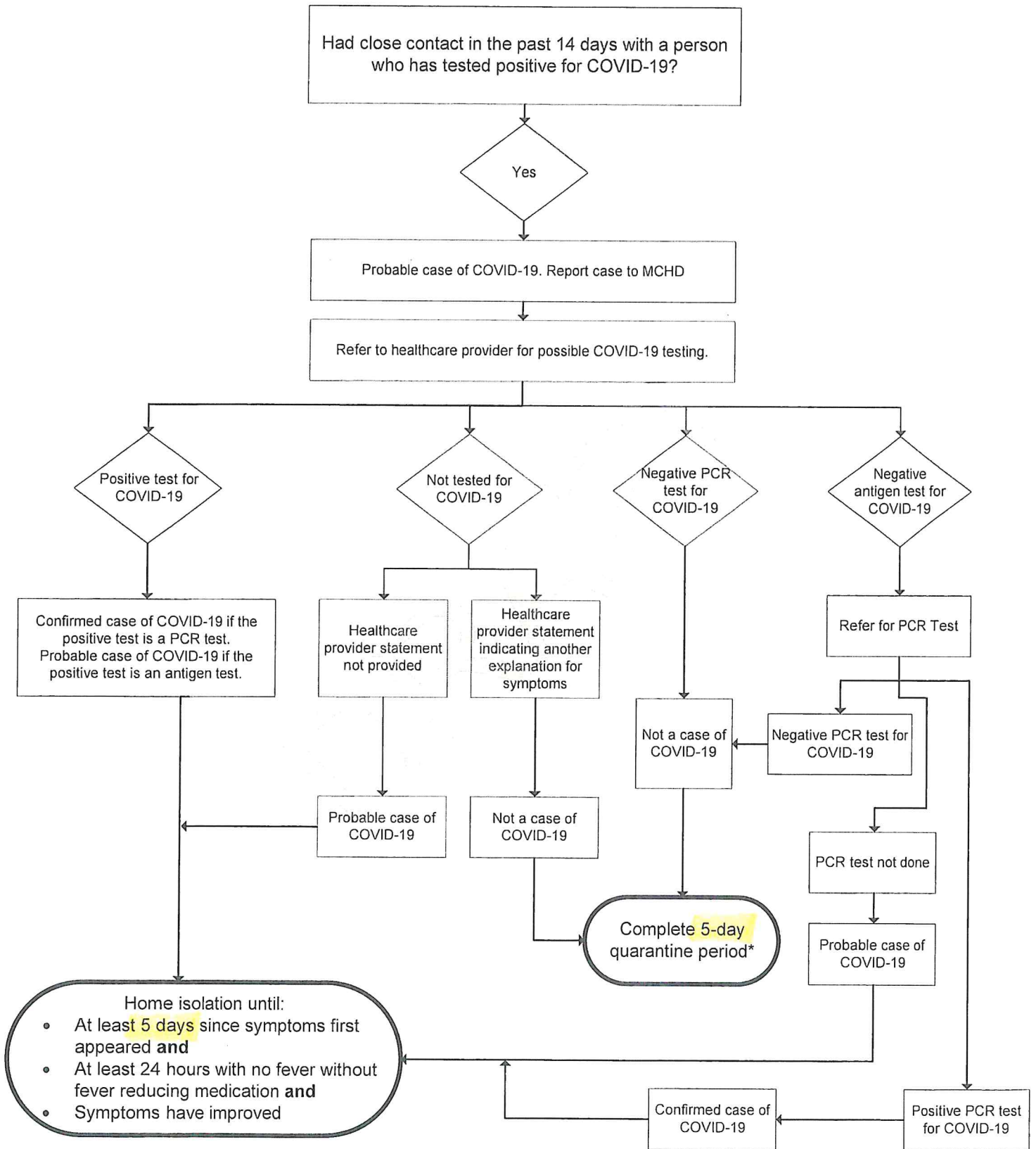
- Cough
- Shortness of breath
- Difficulty breathing
- New loss of smell
- New loss of taste

OR Two of the following:

- Subjective fever (felt feverish) or measured temperature 100.4 degrees Fahrenheit or higher
- Chills
- Rigors (shaking or exaggerated shivering)
- Muscle aches
- Headache
- Sore throat
- Nausea or vomiting
- Diarrhea
- Fatigue
- Congestion or runny nose

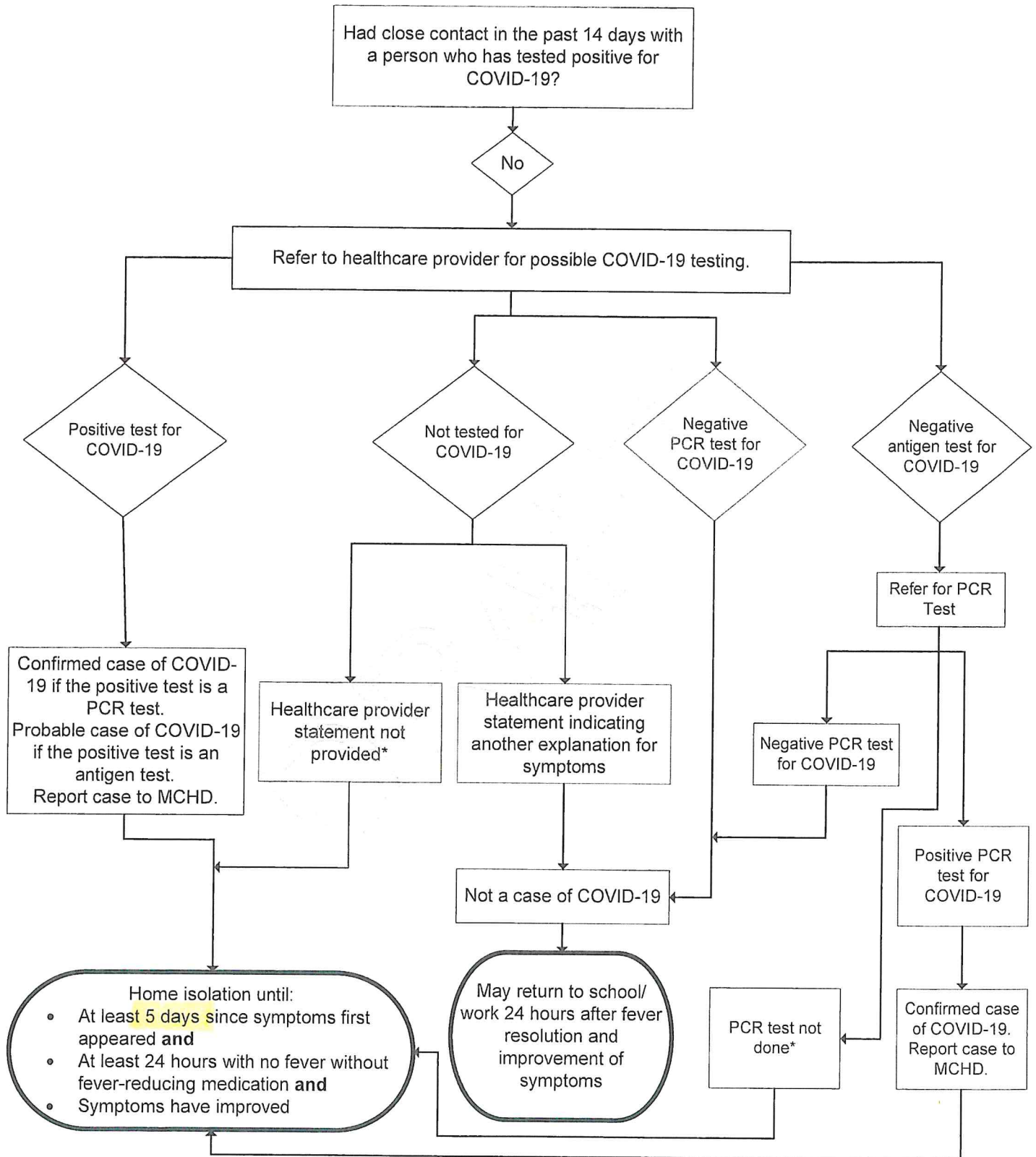


# Macomb County Health Department (MCHD) Students and Staff with Symptoms of COVID-19



\*Quarantine is not necessary for persons diagnosed with COVID-19 in the past 3 months or for persons fully vaccinated against COVID-19 (primary series plus booster dose or primary series for those not yet eligible for a booster dose).

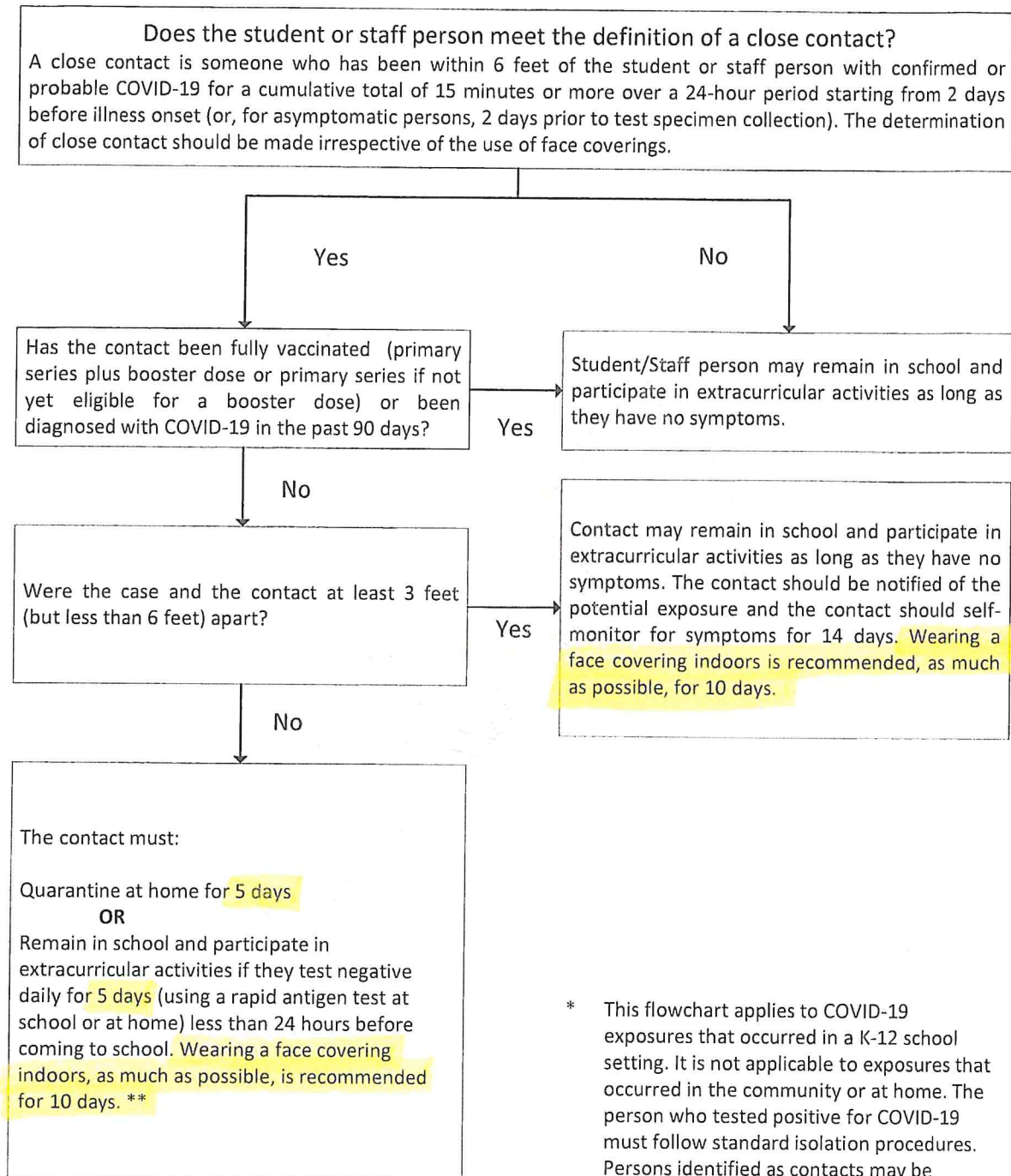
# **Macomb County Health Department (MCHD)** **Students and Staff with Symptoms of COVID-19**



\* These persons do not meet the definition of a confirmed or probable case and do not require contact tracing. However, since COVID-19 has not been sufficiently ruled out through testing, a period of isolation is still required.



**Macomb County Health Department  
Quarantine After Exposure to COVID-19  
In K-12 School Settings\***



\* This flowchart applies to COVID-19 exposures that occurred in a K-12 school setting. It is not applicable to exposures that occurred in the community or at home. The person who tested positive for COVID-19 must follow standard isolation procedures. Persons identified as contacts may be notified at the end of the school day.

\*\* Antigen tests may be performed in a clinic setting, at school, or at home using an at-home test kit.

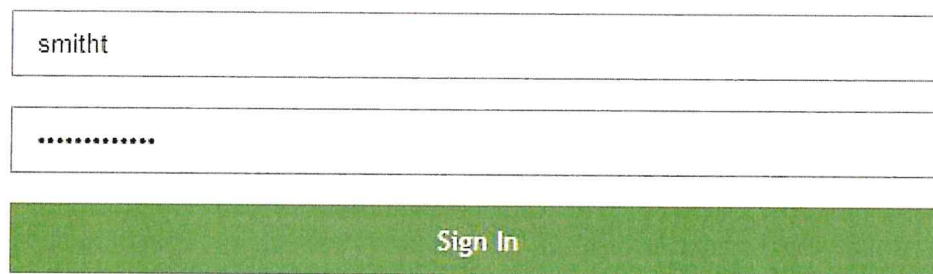


# Vaccination Form Tutorial

1. Log into the employee portal at <https://clintondaleschools.tedk12.com/records/>  
The login information is your email username and password not including '@clintondaleschools.net' This is the same login used in the Workplace Health Screen Form.

## Four Products. One Login.

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Sign In

☐ Remember username on this computer

2. Click 'Available Forms' on the top left panel, then choose 'Vaccination Documents Upload'



3. Choose 'Add for myself' Then 'Add as an E-Form' (if it appears)

Add Available Form ✕

How would you like to add this document?

☒ Add for myself

☐ Add for another staff member

Add as an E-Form

Close

4. If the following message box comes up, choose 'Yes'

A document already exists in this sleeve.  
If you add a new document, the current document will be archived.  
Do you want to add a new document?

Yes

No

5. Under the Vaccination Form, Choose the drop down choice of 'I will upload a copy of my Vaccination Card' or 'I will upload a copy of my vaccination exemption documents.'

Please note if you will be uploading your vaccination card, or exemption documentation below: required

☒ I will upload a copy of my Vaccination Card

☐ I will upload a copy of my vaccination exemption documents

## Attachments

Vaccination Documents	<input type="button" value="Upload a file"/>
[Optional] Supporting Documents	<input type="button" value="Upload a file"/>
[Optional] Supporting	<input type="button" value="Upload a file"/>

6. Choose 'Upload a file' by Vaccination Documents' and upload your document or image in that box. There are also [Optional] Supporting documents upload boxes if more documents need to be uploaded.
7. Then choose 'Save Final' if you are finished. You may choose 'Save Draft' if you need to stop and finish later. If you press 'Save Final', the page will reload automatically for you to sign in step 8. An email will be sent to you to sign the form automatically after pressing 'Save Final' and you can disregard it if you signed it already.



8. Lastly Sign the document in the yellow box and check the checkbox accepting Electronic Signatures Statement and Press Submit.

Please Click to View/Hide the Workflow

## Sign

Current User	TYLER SMITH
Date	8/18/2021

Signature required

☐ I have read and accept the Electronic Signature Statement required

Close

Print

Print as PDF

Submit

Unlock